



# OCCAR Multi Travel Courier Certificate Version I

**For the International Hand Carriage of Classified Information or Material at CONFIDENTIAL or SECRET Level by OCCAR-EA Staff and Experts or Government Representatives concerning**

<b>Programme concerned</b>	<b>Certificate No.</b>

<b>The Certificates expires on:</b>	
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This is to certify that the bearer

Name:		DoB:		PoB:	
Nationality:		Passport / Identity Card No:			
Issued by:		Date of Issue:			
Agency or Country representing:					

is authorised to repeatedly carry Classified Information or Material at CONFIDENTIAL or SECRET level as detailed in the Shipping Description attached to each consignment and use the foregoing Courier Certificate between the following countries:

<b>Countries:</b>	
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The attention of Customs, Police, and / or Immigration Officials is drawn to the following:

1. According to Article 40 paragraph 1 of the Convention on the Establishment of the Organisation for Joint Armament Co-operation (OCCAR), OCCAR, its staff and experts, as well as the representatives of its Member States enjoy privileges and immunities among them.
2. For its official communications and the transfer of all its Documents OCCAR enjoy treatments as favourable as other international organisations (e.g. the NATO) in accordance with Article 11, 13c, 15c and 16b of Annex I of the OCCAR Convention.  
This includes inviolability for all their official papers and Documents while exercising their OCCAR functions, and in the course of their journeys.
3. The Documents or Material comprising this consignment is classified in the security interests of OCCAR, its Member States or non-Member States participating in an OCCAR Programme.
4. It is therefore requested that the consignment will not be inspected and that Customs, Police, and/or Immigration Officials of the country of origin or destination of the consignment, or countries to be crossed give assistance, if necessary, to assure successful and secure delivery of the consignment.

<b>Date</b>	<b>Name (Block letter)</b>	<b>Signature</b>	<b>Stamp of issuing Security Official</b>



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Description of Shipment
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<b>Certificate No.</b>

<b>Shipment No.</b>

<b>Kind of Classified Consignment / Freight:</b>			
<b>Documents / Data Storage Media:</b>	<input type="checkbox"/>	<b>Components / Equipment:</b>	<input type="checkbox"/>
<b>Total Number of Packages / Envelopes / Components:</b>		<b>Size or Weight (if appropriate):</b>	

<b>Sender (Name, Address):</b>	
<b>Sender's Classified Reference / Serial Numbers:</b>	

<b>Recipient (Name, Address):</b>			
<b>Duration of Carriage / Transport (Dates):</b>	From:		To:

<b>Itinerary (Countries)</b>	<b>Country of Origin:</b>	
	<b>Destination Country:</b>	
	<b>Countries Crossed:</b>	
	<b>Authorised Stops (Locations):</b>	

<b>Courier(s) Name(s):</b> (list further individuals accompanying the transport, if appropriate)	

Issuing Security Official			
Date	Name (Block letter)	Signature	Stamp



# OCCAR Multi Travel Courier Certificate Version I

Declaration by the Courier on Completion of the Carriage / Transport

<b>Certificate No.</b>

<b>Shipment No.</b>

I declare in good faith that, during the travel covered by this "Courier Certificate", I am not aware of any occurrence or action, by myself or by others that could have resulted in the compromise of the classified contents of the consignment.

Courier	
<b>Date and Place of Return of the Courier:</b>	

Date	Name (Block letter)	Signature

Countersigning Security Official	
<b>Agency / Government Establishment:</b>	

Date	Name (Block letter)	Signature	Stamp



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## Notes for the Courier

### Certificate No.

You have been appointed to repeatedly carry / escort classified consignments.

Your "COURIER CERTIFICATE" has been provided to be used within the period of time indicated on the Certificate.

You have been briefed on your obligations related to the transfer of classified consignments and you have signed an appropriate briefing declaration.

The following general points are brought to your attention:

1. You will be held liable and responsible for the consignment described in the individual "Descriptions of Shipment".
2. Throughout the travel, the consignment must, under any circumstances, be kept under your personal custody and must not be left unattended unless it can be deposited under secure conditions.

During overnight stops, governmental facilities or industrial companies having appropriate security clearance may be utilised. You are to be instructed on this matter by your responsible Security Officer.

3. The consignment will not be opened en route, and the contents must not be displayed or disclosed to third persons except in the circumstances described in paragraph 8 below.
4. You are not allowed to deviate from an agreed route and travel schedule unless explicitly approved by authorised persons.
5. In cases of emergency, you are supposed to take such measures as deemed necessary to protect the consignment.
6. You are requested to ensure that you have all the necessary personal travel Documents (travel tickets, currency, medical insurance certificates or other necessary medical certificates) available, and that your expatriation and identification Documents (passport, visa, ID card) are complete and valid.
7. The consignment will only be handed over or delivered to authorised personnel of the recipient as specified on the "Declaration of Shipment" or other appropriated dispatching notes.
8. There should be assurance of immunity from search by the Customs, Police, and/or Immigration Officials of the various countries whose borders you will be crossing.



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In case such officials require access to the consignment you are supposed to provide to them your "Courier Certificate" and this Note, and you should insist on this documentation being immediately passed to senior Customs, Police and/or Immigration Officials.

In case Customs, Police, and/or Immigration Official demands to access the contents of the consignment you are required to inform your responsible Security Officer.

9. Upon return from the travel you are required to provide a bona fide receipt for the consignment signed by duly authorised security officials of the recipient, and to sign the declaration in **"Declaration by the Courier on Completion of the Carriage / Transport"**.